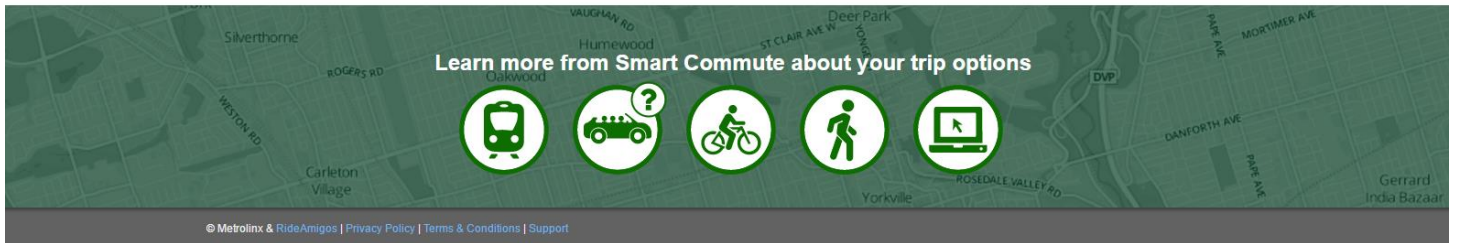
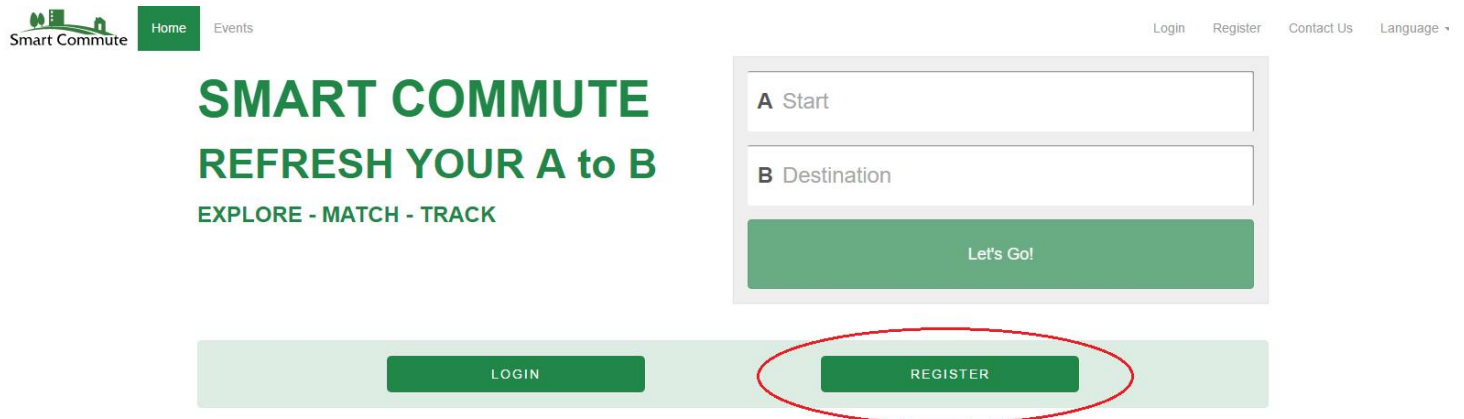
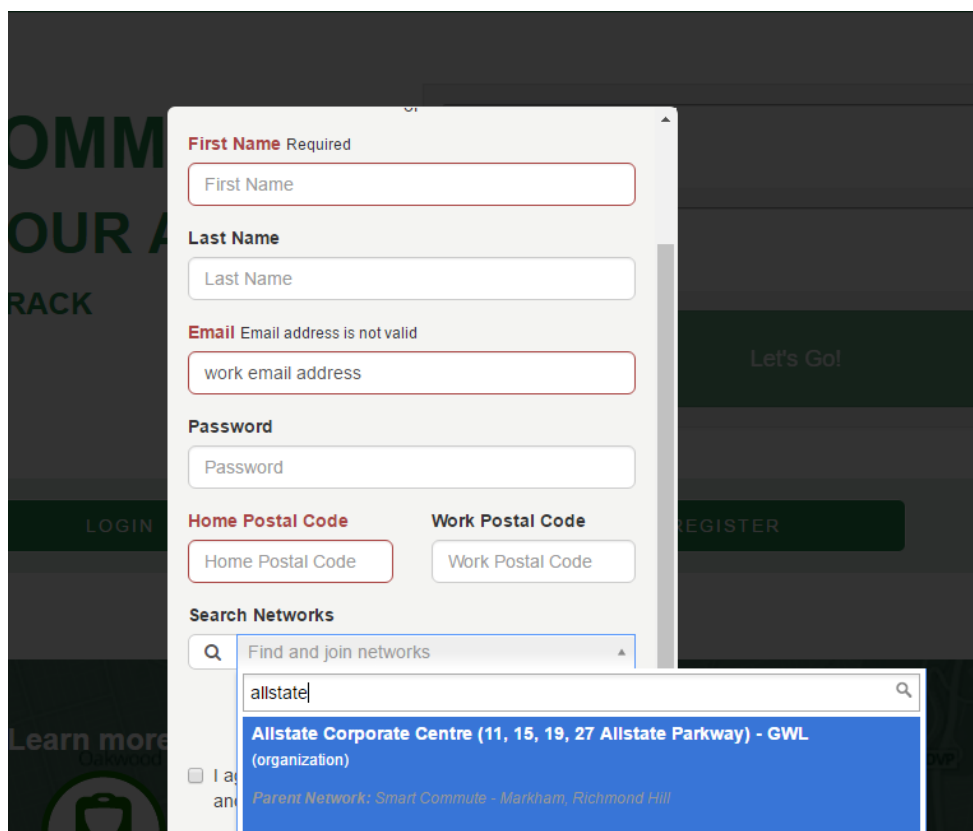


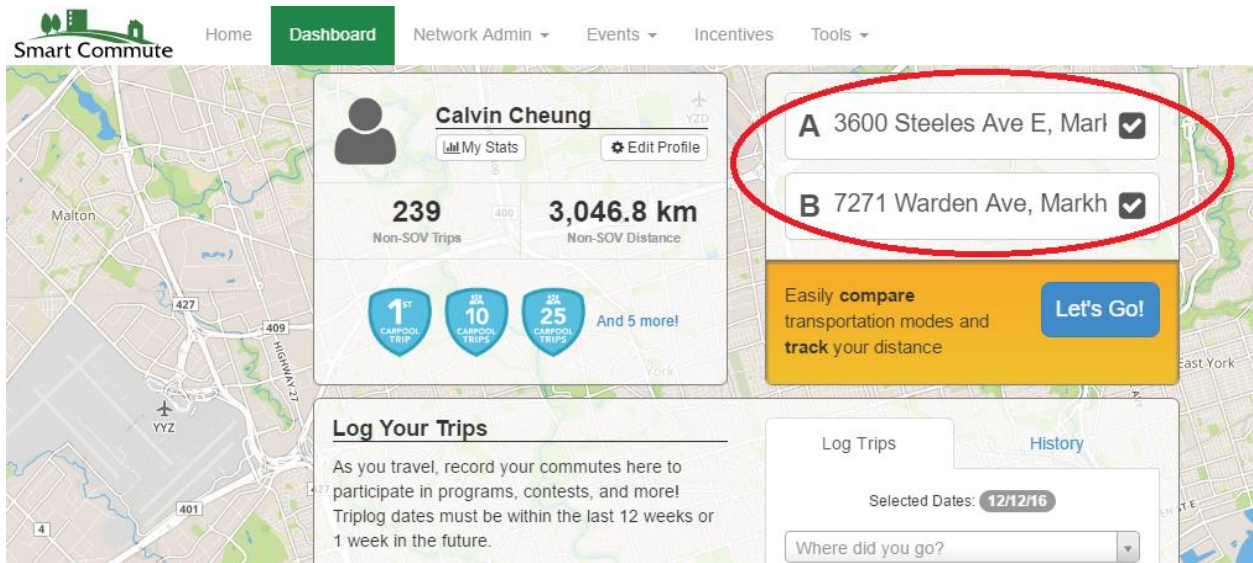
1) Go to <https://explore.smartcommute.ca/#/> and click on register, sign up with your work email



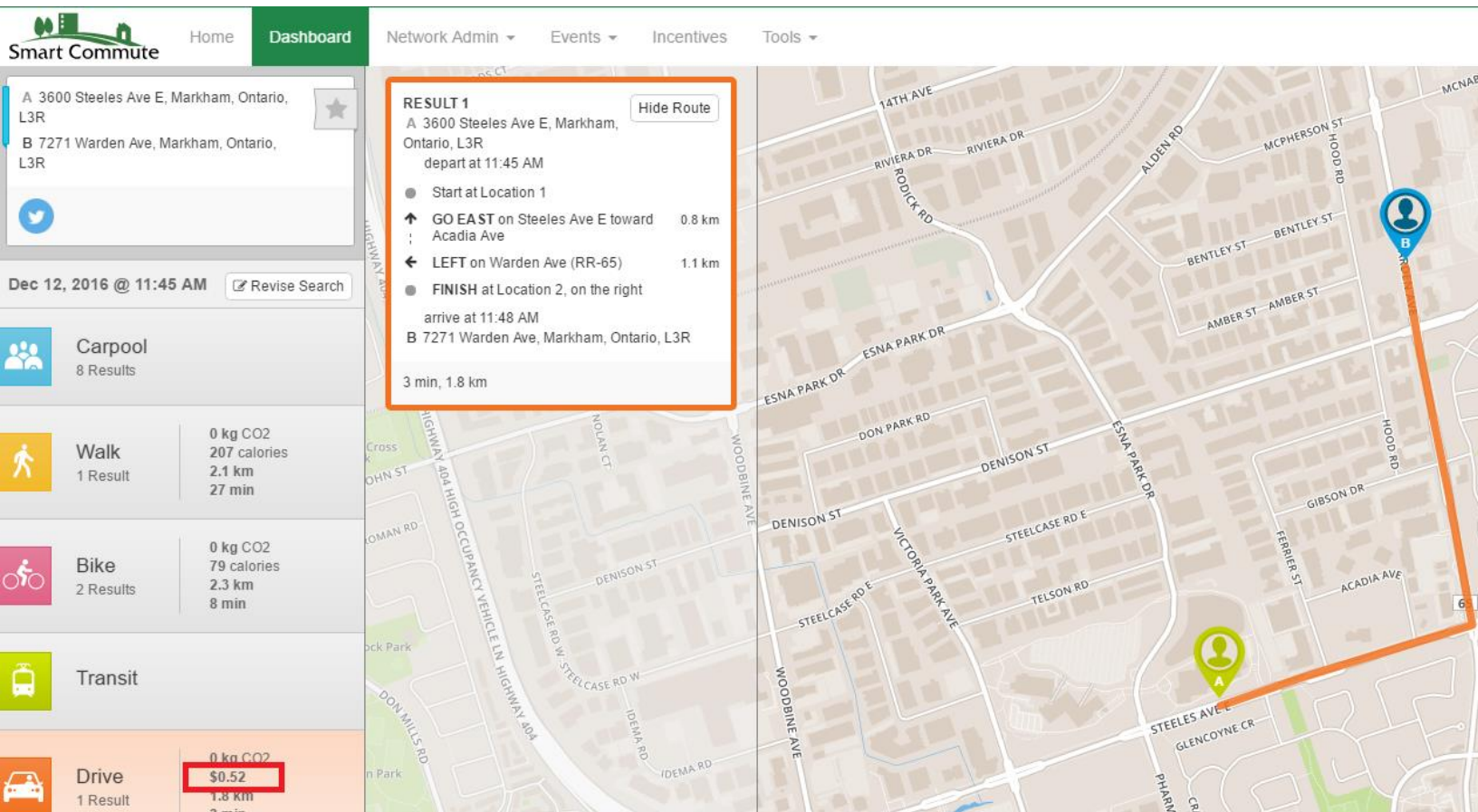
2) If possible, please join your workplace network by typing in your workplace name under "Search Networks"



3) After registering for an account, you will be presented with the “Dashboard”. Simply type in your A (starting destination) and B (end destination) and then click on “Let’s Go!”



4) You will be presented with all the options to get to your location. If you click on the “Drive” tab you can see the cost of your travel. In the example below, it would cost \$0.52 for one way so you can pay your carpool partner back that amount. **Please note that the tool uses the quickest route and is only an approximation as it sometimes uses highways or 407 tolls instead of just local travel.



5) On the “Carpool” tab, you can “View as a Rider” if you want to be a passenger or “View as a Driver” if you’re planning on driving someone. For example, the first person Xi would need an extra 0.6km to pick me up and an extra 2 minutes to get to my place before dropping me off to my end destination.

By hovering over the mini icons next to Preferences, you can see whether the carpool poster would like to be a passenger, driver or both. By clicking on “Connect”, you can send the person a message directly to their email and work things out.

